

## SPENCERS WOOD VILLAGE HALL

Registered Charity Number 300204

Spencers Wood Village Hall is a Hall belonging to the people of Spencers Wood and Three Mile Cross. It is a registered charity and relies on lettings, donations and fund raising to maintain it. The Hall is run by the Hall Management Committee made up of Village residents and representatives from the organisations which use the Hall.

The Hall can accommodate up to 140 people and includes the main hall area, the smaller Wellington Room, an equipped kitchen, stage, Gents, Ladies and Disabled toilets and enclosed garden. Disabled access is facilitated by ramps on front and rear doors. 100 chairs and 20 tables (6ft) plus 10 small tables and some children's sized chairs and tables are available for general use. There is room for approx 15 cars in the front and rear car parks.

**To book please contact the Bookings Secretary**

**Tel: 0118 9883811**

**Email: dawnwalker03@hotmail.com**

### Booking Rates

<u>Function</u>		<u>Timing</u>	<u>Rate</u>
<u>Evening Party</u>	General rate		£28.50 per hour
	Local rate		£22.50 per hour
<u>Wellington Room</u>	General rate		£9.00 per hour
	Local rate		£8.00 per hour
<u>Jumble Sales/Fetes</u>	Half Day rate	9am -1pm or 1pm - 6pm	£32.50
	Full Day rate	9am – 6pm	£55.00
<u>Weddings</u>	General rate	9am – 12.00am	£190.00
	Local rate	9am – 12.00am	£165.00
<u>Weekend function</u>	General rate		£18.00 per hour
	Local rate		£15.50 per hour
<u>Children's party</u>	General rate	3hrs off peak	£32.00
	Local rate		£26.50
<u>Skittles Hire</u>	General rate		£32.00
	Local rate		£50.00
	With hall hire		£20.00

### Additional Information

- Special rates may be arranged for regular groups at the discretion of the Committee.
- All bookings must be made on a booking form and full payment submitted to the Bookings Secretary at time of booking (or at least 4 weeks prior to the event).
- Returnable deposit: Day time rental £100  
Evening Party £300  
Teenage Parties £500

This is a returnable deposit required at the time of booking in case of damages, it will be returned once the hall has been inspected after the rental period. Cheques will not be banked with the exception of teenage parties.